



## Program Expectations

### Service Phase -

**Dedicated to developing relationships with our staff and community service.**

### Appearance

- Hygiene – Students are expected to shower, wear deodorant, brush teeth, and maintain hair daily.
- Dress – Clothes need to be clean and presentable. No muscle shirts, shirts or jeans with holes, or shirts with inappropriate pictures or words. No stained clothing.
- Hair – Hair needs to be clean and well groomed. Eyes must be visible. No hats during class.
- Facial Hair – Mustache remains above upper lip. Beards should remain trimmed and cannot extend below the jaw line. **Must shave daily.**

### Cell Phones

- Students will not be able to have a cell phone until they begin work practicum in Phase 2, and those will be provided by Forge. From Phase 3 on, smart phones only allowed on an as-needed basis. No social media.

### Computers, I-Pads/Electronics

- Students will not be able to use any electronic device unless authorized by program staff.

### Cleanliness *Matthew 6:19-21*

- Beds – Beds need to be made daily before leaving for class and before 9 am on weekends.
- Belongings – There should be no personal items left out. Belongings should be in student's locker. Items left out may be discarded.
- Chores – Basic chores will be assigned to maintain general cleanliness.

### Conduct *Ephesians 4:29; James 3:3-12; Romans 13:1-7; Matthew 20:25-28*

- Language – **Students will be held to a higher standard both in character and conduct.** This includes using appropriate and respectful speech at all times.
- Legal – Students will be expected to uphold the law and not participate in any illegal activities.
- Attitude of Servanthood – A core element of the program is service and students should be willing to serve as needed.

### Employment

- Students will not be employed outside of the program until Phase 3. No 3<sup>rd</sup> shift allowed until Phase 4.

### Entitlements

- A core purpose of this program is to prepare students for gainful employment. No student may initiate or continue pursuit of disability while enrolled.
- No student may receive any form of welfare or government funded assistance while in the program.

### **In-door/Out-door Rule**

- During non-scheduled hours, students in Service Phase of program will remain in the living quarters of the common/upstairs area.

### **Locker Use**

- Security – Watered Gardens will not be responsible for any stolen personal items.
- Subject to Search – Lockers, tubs, and night stands will be subject to search at all times.

### **Mail**

- Watered Gardens reserves the right to require disclosure of any mail.

### **Medications**

- Medications must be approved and will be monitored by staff.

### **Relationships** *Romans 13:13-14; Galatians 5:16-26; Romans 8:5*

- Girls – There are to be no females in the dorm room at any time other than Watered Gardens staff.  
**Unmarried students will not pursue any relationships through the program.**

### **Schedule**

- Timeliness – Students will be expected to attend and be on time for all events.

### **Stipend**

- Service Phase and Phase 1 students will be given a weekly stipend of \$5.00
- Phase 2 students will be given a weekly stipend of \$10.00
  - Receipts for purchases may be required
- Phase 3 and 4 students do not receive a stipend

### **Studies** *Ezra 7:10; 2 Timothy 2:15*

- Attentiveness – Students are expected to pay attention during all class sessions.
- Participation – Active participation is expected from every student in all class sessions and meetings.
- Completion – All assignments are to be completed on time.

### **Tobacco** *1 Corinthians 8:9*

- The use of tobacco and vape is prohibited on **ALL** Watered Gardens property other than on the south fire escape (on the landing or higher) of the main mission (531 S Kentucky).
- The use of tobacco and vape is prohibited during any scheduled activity including church services, evening programs, and during daytime responsibilities including work or class. Any exception to this rule is emergency only and must be approved by direct supervisor.
- Service Phase students may not use nicotine between 8:30 am and 2 pm M, Tu, Th, F during normal day outreach hours at the mission.
- Students will not be allowed to advance to the next phase until they show they have **COMPLETELY** stopped smoking. **No exceptions.**

### **Weekly Meeting**

- Students are expected to attend the weekly Forge meeting which will normally be at 2pm on Fridays.

## **Phase 1 – (P1)**

**This 90 days is dedicated to clean living, education, and classwork.**

Expectations **same as Service Phase**, plus the following additions.

- Students are living a nicotine free life from here on out.
- Student receives bicycle to be used for transportation to and from church on Sundays only, unless prior approval given.
- P1 and P2 students will live at Forge campus and will remain inside with building armed any time staff not present.

### **Gym Use** *1 Corinthians 9:24-27*

- Respect – Both exercise equipment and gym staff are to be treated with utmost respect.
- Chaperone – Students will not be able to go to the gym unless they have a Watered Gardens/Forge team member with them.
- Wellness plan adherence – Every student will be expected to adhere to the physical wellness plan established for them.

## **Phase 2 – (P2)**

**This 90 days is dedicated to work readiness and work practicum.**

Expectations **same as above**, plus the following additions:

- Student receives cell phone **for Forge use only**
- Student bicycle is now for transportation to and from classes, work, meetings, etc.
- Students have the freedom to leave the property (with all of their same-phase classmates) with prior approval.
- Mentor will be assigned to student and weekly meetings are **required**.
- During month one of P2 all evening meetings are required, once work practicum begins two group meetings per week required.
- During P2 an account will be opened in the name of the student that they will not be able to access. Student practicum wages will be direct-deposited into this account.

## **Phase 3 – (P3)**

**This 90 days is dedicated to employment and transition to independent living.**

Expectations **same as above**, plus the following additions:

- Student will reside in the upstairs at Forge for 12 weeks.
- Full time regular employment is expected.
- Church attendance (of student's choice) and two activities weekly are required. Only one of the two activities must be a Forge activity. NA and AA meetings are allowed but do not count toward the requirement. (Church, meeting, and mentor attendance reported by student to program director by noon on Fridays so it can be recorded in the weekly meeting notes.)
- Weekly mentor meeting required.

- No women other than staff are to be in the upstairs transition area.
- Student will have access to \$75/wk of his funds for food and incidentals. The remainder of monies will continue being direct-deposited into account mentioned in P2.
- Payment toward utilities is \$150 per month, per student.
- If, for some reason, a student would need to stay in P3 an additional three months, the utility payment would increase to \$300 monthly. If an additional three months is needed, payment increases to \$450 monthly, etc.
- Student remains subject to random UA.
- Student will need to have at least \$2500 saved in order to promote to Phase 4.

### **Phase 4 – (P4)**

**This 90 days is dedicated to independent living and making healthy choices.**

Expectations **same as above**, plus the following additions:

- Student is residing in an apartment or house of his choosing with full responsibility for bills.
- Student is working full time in steady employment, attending and serving at a church of his choosing, and attending at least one activity (of his choice) weekly (NA/AA do not count).
- Student continues to meet with mentor weekly for 12 final weeks. (Church, activity, and mentor meet reported to program director by noon on Fridays so it can be recorded in the weekly meeting notes.)
- Student must have at least \$2000 saved in order to graduate.
- Student participates in graduation ceremony at conclusion of P4 pending current employment, residency, and mentor recommendation.

### **Finances**

Any finances being held for a Forge student will be retained if he is terminated from the program (voluntarily or disciplinarily) up to the prorated portion of the \$2400.00 tuition price. Any overage will be returned to the student.

I agree to the Student Program Expectations. \_\_\_\_\_

Your signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Today's date

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### **OFFICE USE ONLY**

\_\_\_\_\_  
Signature of Receiver

\_\_\_\_\_  
Date